

# Showcasing WorkKeys® on Your Resume or Applications

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Use the following templates to showcase your accomplishment on your resume or applications.

## **WorkKeys® National Career Readiness Certificate**

Level: GOLD

Issue Date: 01/13/12

Certificate # J123SAMPLE12345

A GOLD National Career Readiness Certificate is awarded to an individual who scores a Level 5 or above on all WorkKeys assessments—Applied Mathematics, Locating Information, and Reading for Information. This credential is registered with ACT in the National Career Readiness Certificate database and may be verified at <http://www.act.org/certificate/verify.html>.

## **Central Pennsylvania WorkKeys® Career Readiness Certificate**

Level: GOLD

Issue Date: 01/13/12

Certificate # 100

A GOLD WorkKeys Career Readiness Certificate is awarded to an individual who achieves a Level 5 or higher on the WorkKeys assessments in Applied Mathematics, Locating Information, and Reading for Information. This certificate is endorsed by the Central Pennsylvania Workforce Investment Board.