



Central Pennsylvania Workforce Development Corporation

Local Elected Official (LEO) Board Meeting Notes December 13, 2017

The Local Elected Official (LEO) Board of Central Pennsylvania Workforce Development Corporation (CPWDC) held a meeting Wednesday, December 13, 2017 at Union County Government Center, Lewisburg, Pennsylvania.

The following LEO Board members attended:

Commissioner Stephen Dunkle - Mifflin County
Commissioner Kenneth Holdren- Montour County
Commissioner Joe Kantz- Snyder County for
Commissioner Malcolm Derk
Commissioner David Kovach – Columbia County
Commissioner John Mathias – Union County
Commissioner Richard Mirabito- Lycoming County
Commissioner Michael Pipe – Centre County
Commissioner Richard Shoch – Northumberland
County
Commissioner Pete Smeltz – Clinton County

The following LEO Board members voted by proxy:
None

The following guests attended:

Dean Girton
Ryan Tira

The following staff attended:

Lisa Loveless
Korrie Lucas
Erica Mulberger

Call to Order and Approval of Minutes

Pete Smeltz, LEO Board Chair, called the meeting to order at 9:02 a.m. noting a quorum was present. He welcomed Commissioner Joe Kantz, attending on behalf of Commissioner Malcolm Derk.

Stephen Dunkle made a motion to approve the minutes from the September 13, 2017 LEO Board meeting. Ken Holdren seconded the motion. The motion was unanimously approved.

Public Comment

No comments were made.

Funding and Program Updates

Erica Mulberger, CPWDC Executive Director, provided an update regarding the contract with ResCare Workforce Services to provide the Out-of-School Youth (OSY) programming in Centre, Clinton, Lycoming and Mifflin counties. ResCare was placed on probationary status in August due to concerns with compliance. The probationary status was to allow ResCare time to re-organize and meet specific objectives. Staff worked with ResCare to that end, but on November 28, 2017, after identifying additional significant concerns, staff met with ResCare management and it became clear the company is unable to meet the terms of the contract. Erica provided an example of an egregious error in which 75 young adults referred to learn more about OSY services never received follow-up from ResCare. An email to both the CPWDC Workforce Development Board (WDB) and LEO was sent November 30th. ResCare was then notified December 4th their contract will be terminated early and a request for proposals was released the same day. Erica reported ResCare management has been cooperative regarding a smooth transition to another provider. The LEO discussed concerns about quality of services and expressed thanks to staff for their awareness of issues.

Erica reported Gale Zalar, Central Susquehanna Opportunities, Inc. (CSO) Chief Executive Officer met with her to discuss a projection that CSO will be over budget by approximately \$160,000 for the job seeker services contract funded by WIOA Title I Adult/Dislocated Worker monies. Gale explained that when submitting a proposal in response to the competitive procurement for job seeker and business services the budget included all services; when CSO was asked to split their budget and show the cost for job seeker services separate from business services, CSO did not accurately calculate the costs which led to the projected over-expenditures.

Erica explained that she inquired as to what CSO would like to do to reduce projected expenditures. She further requested detail regarding any adverse impact the current budget will have on services noting any changes to staffing patterns requires CPWDC approval. More information is forthcoming from CSO. The LEO discussed their

fiscal responsibility and expressed concern about a provider requesting more funding after being awarded a contract on a competitive basis.

Erica also discussed some new or expanded services that will be offered with TANF Youth Development funds which includes the expansion of Camp STEAM into new school districts and providing an opportunity for youth to participate in a paid work experience during the school year.

Open Discussion

Joe Kantz shared he will be taking Malcolm Derk's seat as LEO representative from Snyder County effective the first of January.

Adjournment / Date of Next Meeting

CPWDC's Executive Committee will meet on Friday, January 5, 2018; LEO Board members are invited to attend for informational purposes.

The LEO Board meeting adjourned at 9:50 a.m.

Respectfully submitted,

Lisa Loveless

Administrative Assistant